



# Beausoleil First Nation

One Ogema Street  
Christian Island, ON  
L0K 1C0

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**Re-Posted: May 29, 2024**

## EMPLOYMENT OPPORTUNITY

### Transportation Coordinator

The Transportation Coordinator is responsible for overall administration, staffing, operation and maintenance of the First Nation Ferry Transportation Services utilized by the Beausoleil First Nation to transport passengers & goods between Christian Island and Cedar Point.

#### Qualifications:

- Completion of secondary school or equivalent
- A college diploma/university degree in business or transportation administration would be a definite asset
- Must have current First Aid Certificate and CPR (would be an asset)
- 5 years management experience required and 1 to 3 years' experience - member of a deck crew (an asset)
- Operator in ferry transportation services is required and experience working with government agencies a definite asset
- Must have a solid knowledge base and proficiency in accounting & bookkeeping practices Experience and demonstrated ability to provide flexible and competent leadership and supervision in a team environment
- Must be familiar with the levels of certification required for Crew
- Must be familiar with Canada Coast Guard Regulations; Marine Safety Laws

#### Knowledge and Skills

- Excellent oral and written communication skills, interpersonal and leadership skills
- High level negotiation skills and ability to provide effective guidance and evaluation
- Proven ability to network effectively and productively with community, other community organizations and agencies, government and other agencies located outside of the community Knowledge and ability to implement quality assurance
- Knowledge and application of financial budgets, forecasting, and management
- Understanding and ability to implement teamwork principles, facilitate teamwork
- Computer skill - Google and Microsoft office applications
- Strong commitment to the health and safety of the passengers, Crew & ship Commitment to and understanding of community involvement in development and implementation of programs and services
- Mechanical knowledge/Shipyard knowledge

#### General Duties:

- **Please enquire with the Beausoleil First Nation Human Resources Office for a detailed Job Description.**

**Salary:** \$60,000 Annually  
**Hours of Work:** 40 Hours/Week  
**Duration:** Term Contract Commences April 2024  
**Supervisor:** Capital Projects and Public Works Director  
**Closing Date:** **June 12 @ 4:30 P.M.**

Applications can be delivered to the front desk at the Beausoleil First Nation Administration Building, emailed or faxed. Applications must consist of the following: **Cover letter, current resume, copies of relevant certification, and a Current CPIC/VSS.**

Your application package must be clearly marked with your name and the position you are applying for.

We thank all who apply, however only those selected for an interview will be contacted.

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